

2017



SEO CONSORTIUM *Users Group Meeting*

Presentation by: **BLUEcloud Team Members** –

Nicole Brown, Brenda Michel and Janice Bond



BLUEcloud Analytics

BLUECLOUD ANALYTICS

After much anticipation we present to you

BLUEcloud Analytics



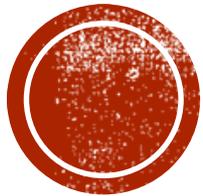
BLUECLOUD ANALYTICS

What is

BLUEcloud analytics?



BLUECLOUD ANALYTICS

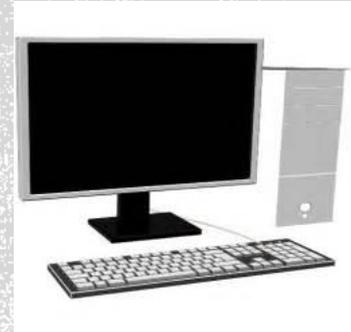


Blue Cloud Analytics is a new web-based reporting tool that will eventually take the place of Director's Station.

SirsiDynix® Director's Station

BLUECLOUD ANALYTICS

Being a web-based program, this means that BCA can be used from any computer with internet access.



Just be careful
who you give
your password
to.



WE RECOMMEND USING

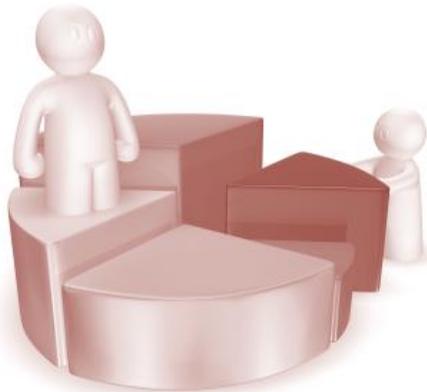
CHROME
CHROME

AS YOUR INTERNET BROWSER.

BLUECLOUD ANALYTICS



BLUEcloud Analytics will offer you a wide variety of pre-made reports that will provide statistics for your library.





CIRC REPORTS FOR PREVIOUS MONTH OR DAY

Owner: OHIObond

Modified: 3/23/17 12:03:33 PM

This folder contains reports that will provide circ stats for either the previous day or previous month.



CIRCULATION

Owner: OHIObrown

Modified: 3/23/17 12:04:26 PM

This folder contains reports that will provide circulation statistics.



ITEMS

Owner: OHIObond

Modified: 3/23/17 12:03:33 PM

This folder contains reports that will provide information on items.



REPORTS



CIRCULATION

Owner: OHIObrown

Modified: 3/23/17 12:04:26 PM

This folder contains reports that will provide circulation statistics.



USERS

Owner: OHIOmichel

Modified: 3/23/17 12:09:13 PM

This folder contains 2 sub-folders. Each sub-folder contains reports that will provide information on users.

BLUECLOUD ANALYTICS

Within
BLUEcloud
Analytics you
will discover
folders that
contain pre-
made reports.
Click on any
folder to gain
access to the
reports within
that folder.



BLUECLOUD ANALYTICS

Beneath each report title is a written description informing you of the criteria included in that particular report.

CIRCULATION



CIRC BY ITEM CATEGORIES

Owner: OHIObond
Modified: 10/28/16 2:47:21 PM
This folder contains reports for Circulation By Item Categories 1, 2, 3, 4.



CIRC OF BORROWED ITEMS

Owner: OHIObmichel
Modified: 2/10/17 11:10:39 AM
This folder contains reports for Circulation of Borrowed Items.



CIRC AT MY LIBRARY

Owner: OHIObmichel
Modified: 4/17/17 4:18:40 PM
This report will provide circ stats for the library location(s) and date range chosen. If your library does inventory please subtract Inventory Item total from the total circ.



CIRC AT MY LIBRARY BY DAY OF WEEK

Owner: OHIObond
Modified: 4/17/17 3:54:23 PM
This report will provide circ stats for items checked out at MY library and displayed by day of week. If your library does inventory please subtract Inventory Item total from the total circ.



CIRC AT MY LIBRARY DISPLAYED BY DATE

Owner: OHIObond
Modified: 12/20/16 4:40:17 PM
This report will provide circ stats for the library location(s) and date range chosen. If your library does inventory please subtract Inventory Item total from the total circ.



CIRC AT MY LIBRARY DISPLAYED BY MONTH AND YEAR

Owner: OHIObond
Modified: 4/17/17 3:45:05 PM
This report will provide circ stats for the library location(s) and date range chosen. If your library does inventory please subtract Inventory Item total from the total circ.



CIRC AT MY LIBRARY FOR ALL ITEMS BY HOME LOCATIONS AND ITEM CAT 3's

Owner: OHIObond
Modified: 4/14/17 2:44:41 PM
This report will provide circ stats for ALL items checked out at MY library and display Home Location and Item Cat 3. If your library does inventory please subtract Inventory Item total from the total circ.



CIRC AT MY LIBRARY FOR MY ITEMS BY HOME LOCATION AND ITEM CAT 3

Owner: OHIObond
Modified: 4/14/17 2:42:57 PM
This report will provide circ stats for MY items checked out at MY library and display Home Location and Item Cat 3. If your library does inventory please subtract Inventory Item total from the total circ.



CIRC AT MY LIBRARY FOR MY ITEMS BY HOME LOCATION AND ITEM CAT 3

Owner: OHIObond
Modified: 4/14/17 2:44:41 PM
This report will provide circ stats for MY items checked out at MY library and display Home Location and Item Cat 3. If your library does inventory please subtract Inventory Item total from the total circ.



CIRC AT MY LIBRARY FOR MY ITEMS BY HOME LOCATION AND ITEM CAT 3

Owner: OHIObond
Modified: 4/14/17 2:44:41 PM
This report will provide circ stats for MY items checked out at MY library and display Home Location and Item Cat 3. If your library does inventory please subtract Inventory Item total from the total circ.



CIRC AT MY LIBRARY FOR ALL ITEMS BY HOME LOCATIONS AND ITEM CAT 3's

Owner: OHIObond

Modified: 4/14/17 2:44:41 PM

This report will provide circ stats for ALL items checked out at MY library and display Home Location and Item Cat 3. If your library does inventory please subtract Inventory Item total from the total circ.



BLUECLOUD ANALYTICS

To run a report
simply click on
the report with
your mouse.

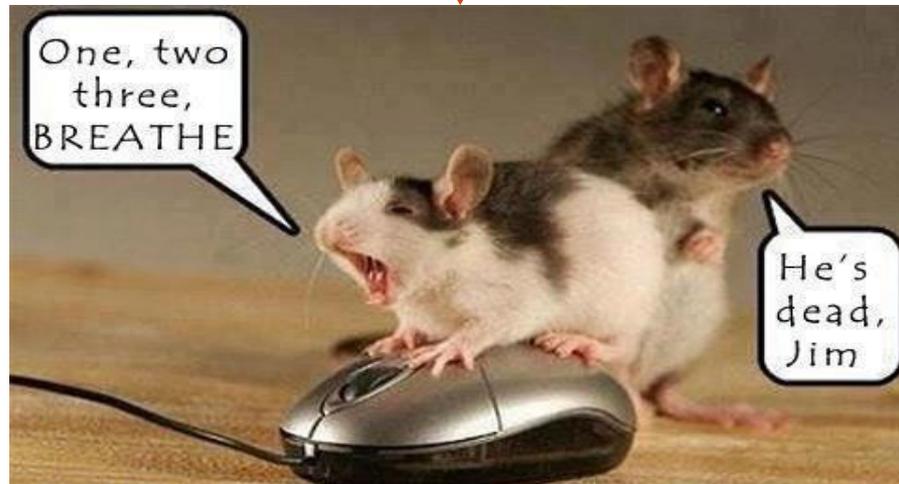
Unless your
mouse is dead.

CIRC AT MY LIBRARY FOR ALL ITEMS BY HOME LOCATIONS AND ITEM CAT 3's

Owner: OHIObond
Modified: 4/14/17 2:44:41 PM

This report will provide circ stats for ALL items checked out at MY library and display Home Location and Item Cat 3. If your library inventory please subtract Inventory Item total from the total circ.

[Run Report](#) [Options](#) [Send Now](#) [Export](#) [PDF](#)



BLUECLOUD ANALYTICS

ITEMS CHECKED OUT AT OTHER LIBRARIES FOR THE PREVIOUS DAY

Items checked out at other libraries for the PREVIOUS DAY. If your
Library Item total from the total circ.



When you click on a report, you may notice that it will take a few seconds before the prompts will appear. **This is normal behavior.**

The report is loading all library locations and lines of data that will potentially be displayed on your report.



BLUECLOUD ANALYTICS

Once your prompts load you can begin making your selections. Please note that not all prompts require an answer.

LOST ITEM REPORT

Index

Summary of your selections

1. Item Library Code (Required)

Search for: Match case

Available:

- ACM
- ACN
- ACP
- ACW
- ADA
- ALG
- ASB
- ACU

Selected: (none)

2. Item Status

Select One or More Item Status

Available:

- LOST-ASSUM
- LOST-CLAIM

Selected: (none)

3. Beginning Item Last Checkout Date

Enter a Beginning date for Item Last Checkout Date.

4. Ending Item Last Checkout Date

Enter an Ending date for Item Last Checkout Date.

Report Message Name:



BLUECLOUD ANALYTICS

1. Trans Stat Station Library (Required)

Please select one or more Station Library Location(s).

Search for:



Match case

Available:

- ADA
- ALG
- ASB
- ASH
- ATT
- BAR
- BBR
- BCE

1 - 233 of 233

Selected:

- ACM
- ACN
- ACO
- ACP
- ACW

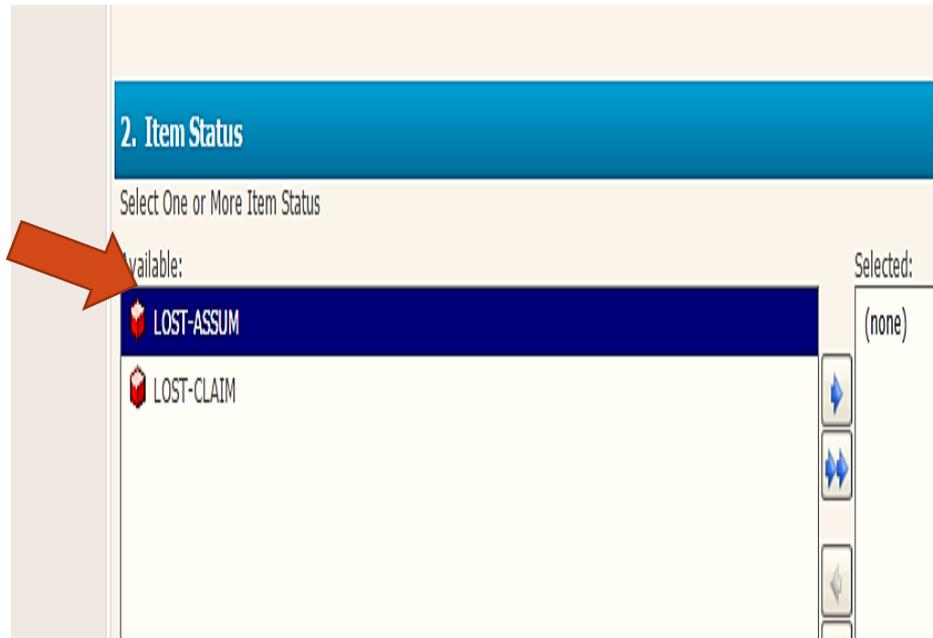


First select the library location you are gathering statistics for. Highlight your location(s) in the **Available** section and click the single blue arrow to move your location(s) over to the **Selected** section.



BLUECLOUD ANALYTICS

For prompts that are not required, think about what you will want displayed on your report.



In this example, if you would want both Item Status' to appear on your report, you would not need to select either of them. If you would only want one of them to be reported on, you would select one and move it over to the Selected section.



BLUECLOUD ANALYTICS

2. DATE (Required)

SELECT A BEGINNING DATE BY USING THE CALENDAR GADGET OR BY TYPING IT IN USING THIS FORMAT 00/00/0000

A rectangular input field with a small calendar icon on the right side. The icon is circled in red. An orange arrow points from the left towards the input field.

3. DATE (Required)

SELECT A ENDING DATE BY USING THE CALENDAR GADGET OR BY TYPING IT IN USING THIS FORMAT 00/00/0000

A rectangular input field with a small calendar icon on the right side. The icon is circled in red. An orange arrow points from the left towards the input field.

Unless otherwise stated, most reports require a date range. Enter a **beginning** date and an **ending** date in the date prompts.



BLUECLOUD ANALYTICS

Use the date format of 00/00/0000 to type in a date *or* click on the calendar gadget provided to make your selection.

2. DATE (Required)

SELECT A BEGINNING DATE BY USING THE CALENDAR GADGET OR BY TYPING IT IN USING THIS FORMAT 00/00/0000



3. DATE (Required)

SELECT A ENDING DATE BY USING THE CALENDAR GADGET OR BY TYPING IT IN USING THIS FORMAT 00/00/0000

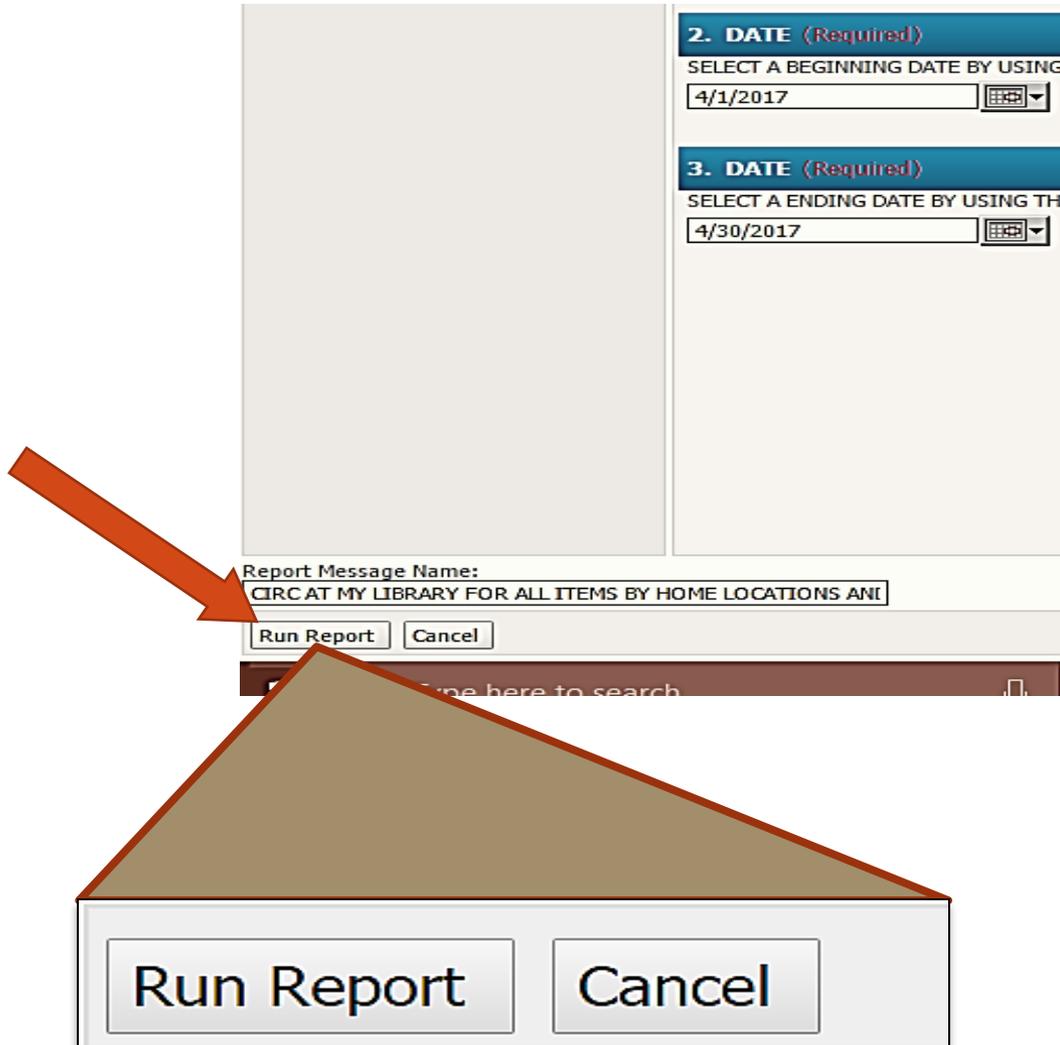


HOME LOCATIONS AN



BLUECLOUD ANALYTICS

After your prompts have been answered, click on the Run Report button in the bottom left corner.



The screenshot displays a web-based form for generating reports. It features two sections for date selection:

- 2. DATE (Required)**: A section titled "SELECT A BEGINNING DATE BY USING" with a date input field containing "4/1/2017" and a calendar icon.
- 3. DATE (Required)**: A section titled "SELECT A ENDING DATE BY USING THE" with a date input field containing "4/30/2017" and a calendar icon.

Below these sections is a text field for the "Report Message Name" containing the text "CIRC AT MY LIBRARY FOR ALL ITEMS BY HOME LOCATIONS ANI". At the bottom left of the form, there are two buttons: "Run Report" and "Cancel". A red arrow points to the "Run Report" button, and a callout box below it shows a magnified view of the "Run Report" and "Cancel" buttons.



BLUECLOUD ANALYTICS

Processing request.



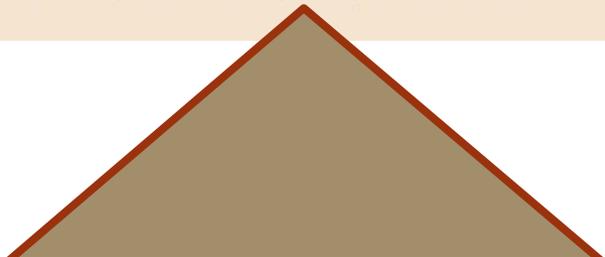
Report name: CIRC AT MY LIBRARY FOR ALL ITEMS BY HOME LOCATIONS AND ITEM CAT 3's

Current status: Running Report

Report description: This report will provide circ stats for ALL items checked out at MY library and all Home Location and Item Cat 3. If your library does inventory please subtract Inventory Item total from the total circ.

Please wait or click one of the following actions:

Check status again | Add to my History List | Cancel |



Add to my History List

Your report is now running. You have the option to wait until the report is finished or you can add it to your History List to view at a later time.



Processing request.



Report name: CIRC AT MY LIBRARY FOR ALL ITEMS BY HOME LOCATIONS AND ITEM CAT 3's

Current status: Running Report

Report description: This report will provide circ stats for ALL items checked out at MY library and display Home Location and Item Cat 3. If your library does inventory please subtract Inventory Item total from the total circ.

Please wait or choose one of the following actions:

[Check status again](#) | [Go to my History List](#) | [Cancel](#) |

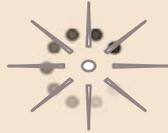


BLUECLOUD ANALYTICS

When you select
“Add to my
History List”, the
wording will
change to “Go to
my History List”.
Click on it and
you will be taken
to your History
List.



Processing request.



Report name: CIRC AT MY LIBRARY FOR ALL ITEMS BY HOME LOCATIONS AND ITEM CAT 3's

Current status: Running Report

Report description: This report will provide circ stats for ALL items checked out at MY library and display Home Location and Item Cat 3. If your library does inventory please subtract Inventory Item total from the total circ.

Please wait or choose one of the following actions:

[Check status again](#) | [Add to my History List](#) | [Cancel](#) |

BLUECLOUD ANALYTICS

Depending on the amount of data a report is gathering the normal run time before completion of a report is between 2-5 minutes.



BLUECLOUD ANALYTICS

Once your report has finished, you have many different options on how to view your report.

Home ▾ Tools ▾ Data ▾ Grid

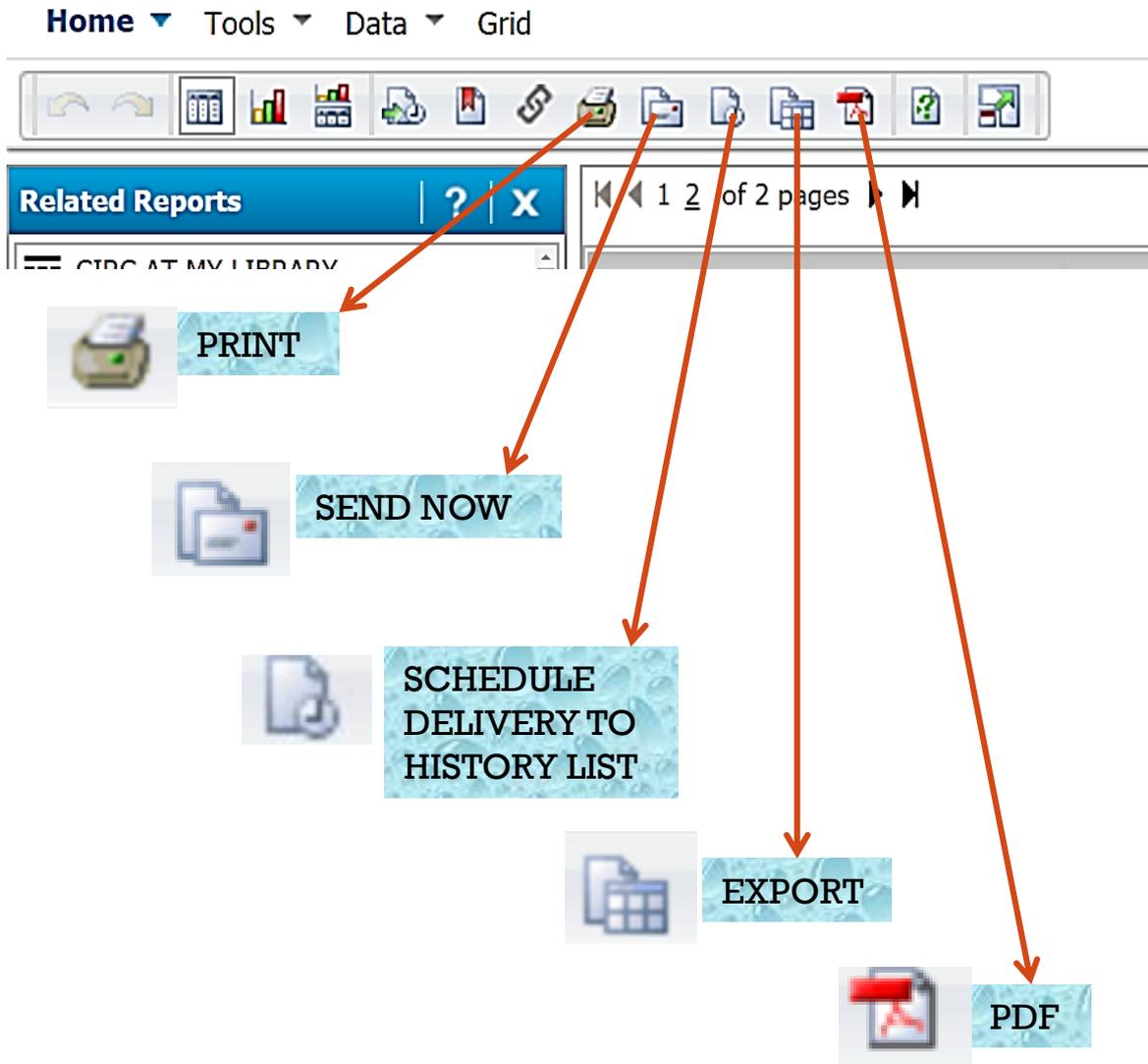
◀ 12 of 2 pages ▶

Station Library △	Trans Stat Date △	Home Location △	Trans Stat Command Desc △	Checkouts	Renewals	Total
			Metrics	Number of Statistical Transactions	Number of Statistical Transactions	Number of Statistical Transactions
			Item Category 3 △	▽	▽	Total ▽
ACM	2017-04-01	ADULTDVD		1		1
			FICTION	66		66
			NONFICTION	3		3
		AUDIOBOOK	NONFICTION			1
		AUDIOVIS		1		1
		FICTION		17		17
			CHRISTIAN	1		1
			FICTION	1		1
		FICTIONMYS		1		1
		GRAPHICNOV		3		3
		JUVDVD	FICTION	3		3
		JUVEASY		17		17
		JUVFICTION		8		8
		JUVMOVIE		17		17
			FICTION	6		6
			VALENTINE	1		1



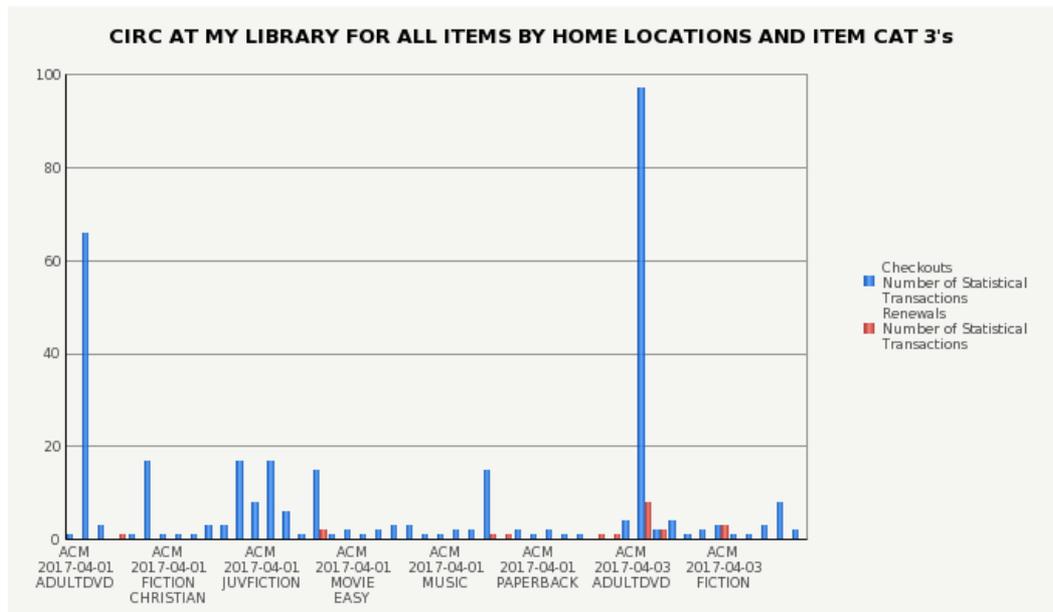
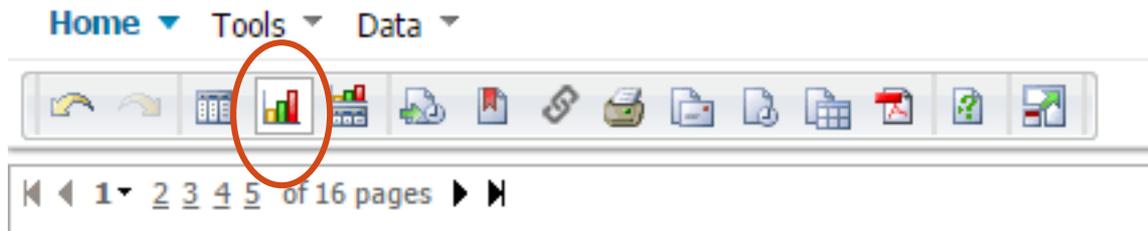
BLUECLOUD ANALYTICS

Using the Home
Toolbar options,
you can print
your report, send
your report to an
email address,
schedule
delivery to your
History List or
export your
report to an
Excel
spreadsheet or
PDF document.



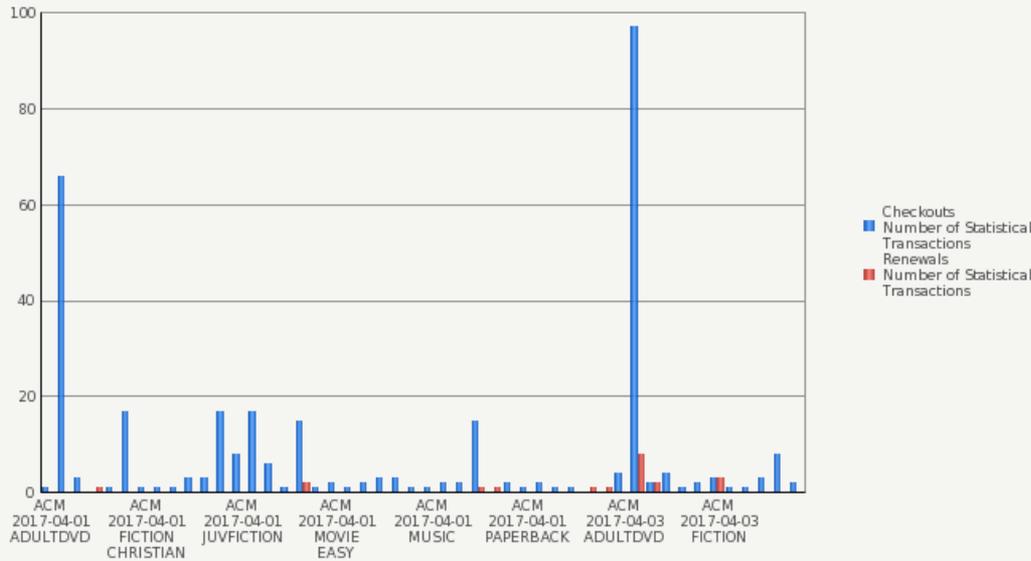
BLUECLOUD ANALYTICS

You can convert
your report to a
graph by
clicking on the
Graph icon on
the Home
Toolbar.





CIRC AT MY LIBRARY FOR ALL ITEMS BY HOME LOCATIONS AND ITEM CAT 3's



BLUECLOUD ANALYTICS

You can convert your report to both grid and graph by clicking on the Grid and Graph icon on the Home Toolbar.

Station Library	Trans Stat Date	Home Location	Trans Stat Command Desc	Checkouts	Renewals	Total
			Metrics	Number of Statistical Transactions	Number of Statistical Transactions	Number of Statistical Transaction
			Item Category 3			Total
ACM	2017-04-01	ADULTDVD		1		1
			FICTION	66		66
			NONFICTION	3		3
		AUDIOBOOK	NONFICTION		1	1
		AUDIOVIS		1		1
		FICTION		17		17
			CHRISTIAN	1		1
			FICTION	1		1
		FICTIONMYS		1		1
		GRAPHICNOV		3		3
		JUVDVD	FICTION	3		3
		JUVEASY		17		17
		JUVFICTION		8		8
		JUVMOVIE		17		17
			FICTION	6		6
			VALENTINE	1		1
		MOVIE		15	2	17



Home ▾ Tools ▾ Data ▾ Grid



Station Library △	Trans Stat Date△	Home Location△	Trans Stat Command Desc△	Checkouts	Renewals	Total
			Metrics	Number of Statistical Transactions	Number of Statistical Transactions	Number of Statistical Transaction
			Item Category 3△	▽	▽	Total▽
<u>ACM</u>	<u>2017-04-01</u>	<u>ADULTDVD</u>		1		1
		<u>FICTION</u>		66		66
		<u>NONFICTION</u>		3		3
		<u>AUDIOBOOK</u>	<u>NONFICTION</u>		1	1
		<u>AUDIOVIS</u>		1		1
		<u>FICTION</u>		17		17
			<u>CHRISTIAN</u>	1		1
			<u>FICTION</u>	1		1
		<u>FICTIONMYS</u>		1		1
		<u>GRAPHICNOV</u>		2		2

BLUECLOUD ANALYTICS

To return your report to grid only view, click on the Grid icon on the Home Toolbar.





BLUECLOUD ANALYTICS

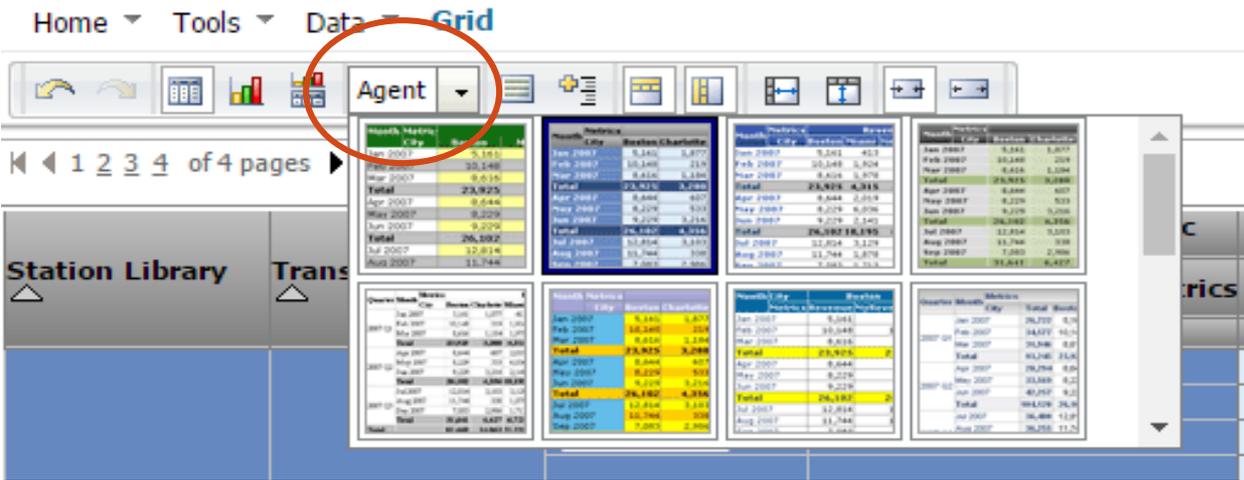
If you have a very long report, you can lock the column headers so that when you scroll through to the bottom, the column headings stay in place.

Station Library	Trans Stat Date	Home Location	Trans Stat Command Desc	Checkouts	Renewals	Use Item	Total
			Metrics	Number of Statistical Transactions			
		Item Category 3				In House Use	Total
BST	2017.04.03	ANIMALS	NONFICTION	2			2
		AUDIOBOOK	FICTION	4			4
		ENTERTAIN				2	2
		FICTION		3	1		4
			FICTION	4			4
			ROMANCE	1			1
		GARDENING	NONFICTION			2	2
		GRAPHICNOV		2			2
			FICTION	1			1
		HISTORY	NONFICTION	2			2
		JUVAUDIOBK		1			1
		JUVEASY	EASY	4			4
			FICTION	16	1		17



BLUECLOUD ANALYTICS

You can change how your report looks too. You can change the theme or color by clicking on the drop down box on the Grid Toolbar and selecting the view you like the best.



Station Library	Trans Stat Date	Home Location	Trans Stat Command Desc	Checkouts	Renewals	Use Item	Total
			Metrics	Number of Statistical Transactions			
			Item Category 3			In House Use	Total
		ANIMALS	NONFICTION	2			2
		AUDIOBOOK	FICTION	4			4
		ENTERTAIN				2	2
		FICTION		3	1		4
			FICTION	4			4
			ROMANCE	1			1
		GARDENING	NONFICTION			2	2
		GRAPHICNOV		2			2
			FICTION		1		
		HISTORY	NONFICTION	2			2
		JUVAUDIOBK		1			1
		JUVEASY	EASY	4			4
			FICTION	16	1		17



BLUECLOUD ANALYTICS

If you run a report that you will want to keep, please save it as an Excel spreadsheet or a PDF document on your computer.

Station Library	Trans Stat Date	Home Location	Trans Stat Command Desc	Checkouts Number of Statistical Transactions	Renewals Number of Statistical Transactions	Use Item Number of Statistical Transactions In House Use	Total Number of Statistical Transactions
Metrics							
Item Category 3							
BST	2017-04-03	ANIMALS	NONFICTION	2			2
BST	2017-04-03	AUDIOBOOK	FICTION	4			4
BST	2017-04-03	ENTERTAIN				2	2
BST	2017-04-03	FICTION		3		1	4
BST	2017-04-03	FICTION	FICTION	4			4
BST	2017-04-03	FICTION	ROMANCE	1			1

CIRC AT MY LIBRARY FOR ALL ITEMS BY HOME LOCATIONS AND ITEM CAT 3's

Station Library	Trans Stat Date	Home Location	Trans Stat Command Desc	Checkouts Number of Statistical Transactions	Renewals Number of Statistical Transactions
		ANIMALS	NONFICTION	2	
		AUDIOBOOK	FICTION	4	
		ENTERTAIN			2
		FICTION	FICTION	3	1
			ROMANCE	4	
		GARDENING	NONFICTION		2
		GRAPHICNOV		2	
			FICTION	1	
		HISTORY	NONFICTION	2	
		JUVAUDIOBK		1	



Browse



Shared Reports



History List

View reports you have run previously or which have been run for you via schedules.



My Subscriptions

History List

Name ↴	Status ↴	Message Creation Time ▾	Actions	Remove
LIST OF NEW USERS BY DATE ADDED	Ready	5/15/17 12:37:08 PM	abl	<input type="checkbox"/>
CIRC AT MY LIBRARY FOR ALL ITEMS BY HOME LOCATIONS AND ITEM CAT 3's	Ready	5/12/17 4:16:45 PM	abl	<input type="checkbox"/>
MY ITEMS LOANED TO OTHER LIBRARIES FOR PREVIOUS DAY	Ready	5/12/17 11:52:47 AM	abl	<input type="checkbox"/>
ALL CHECKOUTS AND RENEWALS AT MY LIBRARY FOR PREVIOUS DAY	Ready [mark as "unread"]	5/12/17 11:52:30 AM	abl	<input type="checkbox"/>
MY ITEMS LOANED TO OTHER LIBRARIES FOR PREVIOUS MONTH	Ready [mark as "unread"]	5/12/17 11:51:37 AM	abl	<input type="checkbox"/>
ALL CHECKOUTS AND RENEWALS AT MY LIBRARY FOR PREVIOUS MONTH	Ready [mark as "unread"]	5/12/17 11:46:40 AM	abl	<input type="checkbox"/>

BLUECLOUD ANALYTICS

The History List is a location designed to save and view scheduled reports. But it is **not** designed to keep reports indefinitely.



BLUECLOUD ANALYTICS

The History List will keep up to 30 reports. You will need to manually remove any old reports or those that are no longer needed in order to make room for new reports.

History List					?
Name	Status	Message Creation Time	Actions	Remove	
LIST OF NEW USERS BY DATE ADDED	Ready [mark as "unread"]	5/15/17 12:37:08 PM	   abl	<input checked="" type="checkbox"/>	
CIRC AT MY LIBRARY FOR ALL ITEMS BY HOME LOCATIONS AND ITEM CAT 3's	Ready	5/12/17 4:16:45 PM	   abl	<input checked="" type="checkbox"/>	
MY ITEMS LOANED TO OTHER LIBRARIES FOR PREVIOUS DAY	Ready	5/12/17 11:52:47 AM	   abl	<input type="checkbox"/>	

To remove reports no longer needed, under the “REMOVE” column, check mark the reports you want to remove. Then click on “REMOVE”.



BLUECLOUD ANALYTICS

SEO REPORTS

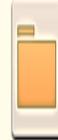


CIRC REPORTS FOR PREVIOUS MONTH OR DAY

Owner: OHIObond

Modified: 3/23/17 12:03:33 PM

This folder contains reports that will provide circ stats for either the previous day or previous month.

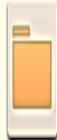


CIRCULATION

Owner: OHIObrown

Modified: 3/23/17 12:04:25 PM

This folder contains reports that will provide circulation statistics.

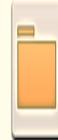


ITEMS

Owner: OHIObond

Modified: 3/23/17 12:08:04 PM

This folder contains reports that will provide information on items.

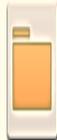


MAINTENANCE REPORTS

Owner: OHIObrown

Modified: 3/23/17 12:05:05 PM

This folder contains maintenance reports such as Missing, Mending, Weeding, etc.

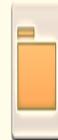


REPORTS FOR MONTHLY CIRC

Owner: OHIOmichel

Modified: 11/22/16 12:00:46 PM

This folder contains reports needed to obtain monthly circulation statistics.

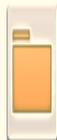


REQUESTS/HOLDS

Owner: OHIObond

Modified: 3/23/17 12:06:10 PM

This folder contains report that provide information on requests/holds.



USERS

Owner: OHIOmichel

Modified: 3/23/17 12:09:13 PM

This folder contains 2 sub-folders. Each sub-folder contains reports that will provide information on users.



The pre-made reports are very easy to use and will help you gather the statistics you need for your items and your library.



BLUECLOUD ANALYTICS



If you do not find
a report that suits
your needs,
contact SEO and
we will try our
best to create it
for you.



BLUECLOUD ANALYTICS

QUESTIONS?

I MUSTACHE YOU

A QUESTION

